City of South Gate
Residential Addition Permit Process

Call or visit the Planning Division to make sure that what you are planning to build meets the City's residential development standards

Submit 3 sets of plans with 4 property photographs to the Planning Division and pay $98 for Planning Review

APPROVED
pay $98 for Planning Approval

CORRECTIONS
re-submit plans with corrections

Submit 2 sets of structural plans to the Building & Safety Division for plan check and pay a fee based on the square footage of the project

(**ONLY** if the new addition is over 500 sq. ft.) submit 2 sets of electrical & plumbing schematics plans to Building & Safety Division and pay plan check fee of $112.00 for Building & Safety Approval

(**ONLY** if the new addition is valued more than $30,000) submit 2 sets of plans showing proposed developments to the Public Works Department for review and approval, pay $254.00

PLAN CHECKS APPROVED

Submit to AQMD a demolition notification and provide Building & Safety Division a copy

(**ONLY** if the new addition is over 499 sq.ft.) pay school developer fees to the school district. Fee is based on the square footage of the project

Call DIG Alert to locate underground utilities (800) 227-2600

Once all the above requirements are met, the Licensed contractor or home owner may sign and pay for all permits

Call Building & Safety Division to schedule inspections before covering any work

FINAL INSPECTION APPROVED
(required for utility clearances)

Please note that other requirements may apply

7/2008