

SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, June 24, 2008 at 6:30 p.m.

CALL TO ORDER: Gil Hurtado, Mayor
INVOCATION: Lolita Brown Fletcher, Personnel Director
PLEDGE OF ALLEGIANCE: Susan Perez, City Employee, Finance Department
ROLL CALL: Carmen Avalos, City Clerk

MAYOR
Gil Hurtado

CITY CLERK
Carmen Avalos

VICE MAYOR
Henry C. Gonzalez

CITY TREASURER
Rudy Navarro

COUNCIL MEMBERS
Gregory Martinez
Maria Davila
Bill De Witt

CITY MANAGER
Ronald Bates

CITY ATTORNEY
Raul F. Salinas

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office
8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk. Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

OPEN SESSION AGENDA

1. Recognition – Susan Perez

The City Council will present a proclamation to Susan Perez in recognition of her 35 years of service to the City of South Gate. (ADMIN)

2. Recognition – Parks & Recreation Staff

The City Council will receive a presentation from representatives from the Rivers and Mountains Conservancy. (PARKS)

3. Resolutions – Fees and Annual Appropriation Limit; Adoption of Municipal Budget

The City Council will conduct a public hearing to consider: (FIN)

- a. Adopting a **Resolution** _____ approving and adopting the Annual Appropriations Limit for the Fiscal Year 2008-09; and
- b. Adopting a **Resolution** _____ establishing a new Schedule of Fees for Service and Rescinding Resolution No. 7191; and
- c. Adopting the Annual Budget for Fiscal Year 2008-09.

COMMENTS FROM THE AUDIENCE

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member’s time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

REPORTS AND COMMENTS FROM CITY OFFICIALS

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

CONSENT CALENDAR ITEMS

Agenda Items 4, 5, 6, 7, 8, 9, 10, and 11 are Consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

4. Resolution – Use of Prop A Funds for North Playground Project

The City Council will consider: (PARKS)

- a. Adopting a **Resolution** _____ approving the application for grant funds from the Los Angeles County Regional Park and Open Space District for Proposition A 1996 per parcel discretionary funds (3.c.1) for the South Gate Park North Playground Renovation Project; and
- b. Allocating \$46,571 for the South Gate Park North Playground Renovation Project.

5. Resolution – Implementation of a Local Transaction and Use Tax

The City Council will consider adopting a **Resolution** _____ authorizing the City Manager to execute agreements (**Contracts** _____) with the State Board of Equalization for Implementation of a Local Transaction and Use Tax. (ADMIN)

6. Resolution – Expansion of Recycling Market Development Zone

The City Council will consider adopting a **Resolution** _____ approving the expansion of the Los Angeles County Recycling Market Development Zone to include the following cities: Compton, Inglewood, Palmdale and Torrance. (CD)

7. Agreement – Hub Cities for Youth Worksite

The City Council will consider: (PERS)

- a. Approving a Workforce Investment Act Youth Program Worksite Agreement (**Contract** _____) with Hub Cities Consortium; and
- b. Authorizing the Mayor to execute the Agreement in a form approved by the City Attorney.

8. Agreement – Southern California Association of Governments for Membership

The City Council will consider: (ADMIN)

- a. Approving a Joint Powers Agreement (**Contract** _____) with the Southern California Association of Governments; and

- b. Appointing a Delegate and Alternate to serve as representatives of the City at SCAG general meetings and the annual General Assembly Business Session; and
- c. Authorizing the City Manager to execute the Joint Powers Agreement in a form approved by the City Attorney.

9. Agreement – Oldtimers Housing Development Corp IV for HOME Program Participation

The City Council will consider: (CD)

- a. Approving an Agreement (**Contract _____**) for HOME Program Participation with Oldtimers Housing Development Corporation – IV; and
- b. Authorizing the Mayor to execute the Agreement in a form approved by the City Attorney.

10. Agreement Amendment – John Hunter for Environmental Consulting Services

The City Council will consider: (PW)

- a. Approving Amendment No. 16-1 to the Contract Agreement No.1398 with John L. Hunter and Associates, Inc. for additional professional services in connection with FY 2007-2008 Citywide Industrial Waste Discharge Program; and
- b. Authorizing the Mayor to execute the Amendment in a form approved by the City Attorney; and
- c. Appropriating \$10,600 from Sewer Fund 35 fund balance to cover John L. Hunter and Associates, Inc. additional services.

11. City Council Meeting Minutes

The City Council will consider approving the Special City Council Meeting Minutes of June 10, 2008 and Regular City Council Meeting Minutes of June 10, 2008. (CLERK)

12. Warrant Register

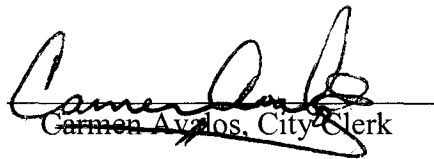
The City Council will consider approving the Warrants and Cancellations for June 24, 2008. (FIN)

Total of Checks:	\$2,816,401.10
Total of Payroll Deductions:	\$ <62,524.91>
Grand Total:	\$ 2,753,876.19

Cancellations: 142472, 141383, 141935, 132608, 137531, 130631, 137696, 132477, 132475, 136271, 138095, 139299, 136878, 137297, 137880, 134169, 136837, 135185, 135479, 136104, 137710, 138343, 134605, 134220, 133465, 129727, 129617, 132264, 136193, 134071, 134114, 133044, 138285, 138023, 135970, 135976, 134595, 129409, 133948, 134108, 132894, 129091, 129402, 139266, 132150, 136171

13. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted on June 19, 2008 at 3:00 p.m., as required by law.



Carmen Avalos, City Clerk

JUN 18 2008

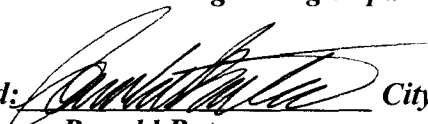
Item No. 1

City of South Gate
CITY COUNCIL
AGENDA BILL

For the Regular Meeting of: June 24, 2008

Originating Department: Administration

Department Head:


Ronald Bates

City Manager:


Ronald Bates

SUBJECT: PROCLAMATION FOR SUSAN PEREZ IN RECOGNITION OF HER 35 YEARS OF SERVICE

ACTION: Mayor Hurtado will present a proclamation to Susan Perez in recognition of her 35 years of service to the City of South Gate.

FISCAL IMPACT: None

REPORT SUMMARY: The Mayor and City Council wish to thank Susan Perez for her many years of service to the City of South Gate in the various capacities that she held beginning in February 4, 1973 to July 3, 2008. During her 35 years as an employee with the City, Susan has worked in four departments including the Police Department, Community Development, City Clerk's Office and the Finance Department. Susan has proven to be a loyal and dedicated employee. Her work ethic and values are qualities that made her an exemplary employee. She is admired and respected by her fellow employees and management staff. Although she will be missed, the Mayor and City Council wish her only the best in her well deserved retirement.

ATTACHMENT: Proclamation

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Presented to

SUSAN PEREZ

*In recognition of her 35 years of dedicated service to the
City of South Gate*

WHEREAS, *on February 4, 1973, Susan Perez was hired as a
Typist Clerk/Matron with the Police Department; and*

WHEREAS, *on September 1, 1986, Susan transferred to the
Department of Community Development in the
position of Secretary; and*

WHEREAS, *on July 26, 1990, Susan was promoted to Senior
Secretary with the Department of Parks and
Recreation and then transferred to the City Clerk's
Office July 15, 1992; and*

WHEREAS, *on December 26, 1994, Susan transferred to the
Finance Department as a Senior Secretary and served
in this position until her retirement of July 3, 2008;
and*

WHEREAS, *during her employment with the City, Susan raised
two sons, Al and Ralph, and is now a grandmother of
five; and*

WHEREAS, *Susan came to be respected by her co-workers for her
dedication, hard work, and professionalism and has
proven to be a loyal and valued employee; and*

WHEREAS, *in her retirement, Susan plans to travel, catch up on
her reading, spend time with her family, devote herself
to learning how to play the piano, and volunteer more
at her church;*

NOW, THEREFORE, *on this 24th day of June, 2008, I, Gil Hurtado,
Mayor of the City of South Gate, on behalf of the City Council and the
citizens of South Gate do hereby recognize Susan Perez and duly thank
her for her 35 years of dedicated service to the City of South Gate and
wish her a fulfilling retirement.*

15/Gil Hurtado
Gil Hurtado, Mayor

CITY MANAGER'S OFFICE

JUN 16 2008

City of South Gate

CITY COUNCIL

Item No. 2

AGENDA BILL

For the Regular Meeting of: June 24, 2008

Originating Department: Parks & Recreation

Dept. Head Paul L. Adams: *Paul Adams/kom* City Manager Ronald Bates: *Ronald Bates*

SUBJECT: PRESENTATION BY RIVERS AND MOUNTAINS CONSERVANCY

ACTION: Receive presentation from representatives from the Rivers and Mountains Conservancy.

FISCAL IMPACT: None

REPORT SUMMARY: On June 8, 2008, the City of South Gate hosted the Youth and Family Ride event as part of the Annual LA River Ride Event at Hollydale Regional Park. Representatives from the Rivers and Mountains Conservancy will make a presentation to thank the City for the City's significant help and contributions to making this event a success.

ATTACHEMENT: None

CITY MANAGER'S OFFICE

JUN 18 2008)

City of South Gate Item No. 3
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of June 24, 2008

Originating Department: **Finance**

Department Head:

Julia James

City Manager:

[Signature]

SUBJECT: ADOPT RESOLUTION APPROVING APPROPRIATIONS LIMIT; FEE RESOLUTION; AND ANNUAL BUDGET FOR FISCAL YEAR 2008-2009

ACTION: Following the conclusion of the public hearing:

- a) Adopt a Resolution approving and adopting the Annual Appropriations Limit for the Fiscal Year 2008-09;
- b) Adopt a Resolution establishing a new Schedule of Fees for Service and Rescinding Resolution No. 7191; and
- c) Adopt the Annual Budget for Fiscal Year 2008-09.

FISCAL IMPACT: The Proposed Budget contains total City revenues of \$100,272,974 and total City expenditures of \$105,977,124, including capital improvements.

REPORT SUMMARY: The Proposed Annual Budget is being presented for City Council consideration this evening, along with the updated fee schedule and annual appropriations limit for fiscal year 2008-09. Staff realizes that the City Council has not had adequate time to review the Proposed Budget and does not necessarily expect it to be adopted at this meeting. If the City Council desires to hold budget study sessions in the coming weeks, City staff is prepared to do so. ***It is important to emphasize that this budget is essentially the same as the one adopted in 2007-08, with no changes in the overall services or appropriations in the General Fund.***

Once again, the Proposed Budget represents a very lean, "no frills" budget, with sufficient funding only to maintain current service levels. Due to the slow economy, General Fund revenues are projected to remain flat as declining sales tax revenues offset increases in other areas. The budgeted amount of \$37.8 million includes \$3 million in new sales tax revenue, representing one-half of the annual revenue projected to be generated by the 1% increase. The General Fund expenditures will also remain flat, with no increase over the budgeted amount of \$43.2 million in fiscal year 2007-08. The General Fund budget does not include any capital items and assumes that the personnel freeze will remain in effect. There are no salary increases provided in this budget.

As it is anticipated that the General Fund will end the 2007-08 fiscal year with a \$2 million deficit, it is projected that the Fund's reserve will experience a nearly \$6 million deficit by June 30, 2009. This will present significant cash flow issues in the upcoming year as the cash from other funds is depleted. ***No further appropriations can be made in the coming year if the City is to remain financially sound.***

Several other funds are on the verge of becoming insolvent and are expected to do so in the next fiscal year:

- The **Insurance Fund** will eventually experience a deficit and quite possibly in the 2008-09 fiscal year, depending on the amount of funds required to be set aside at year-end for possible future claims payouts.
- The City is incurring costs in the **Refuse Fund** due to illegal dumping occurring around the City. The City has no way to recover these costs, which total over \$300,000 yearly. The Refuse Fund is expected to experience a growing deficit beginning in the 2008-09 fiscal year.
- The **Equipment Maintenance Fund** accounts for the maintenance of City vehicles and is funded by charges to other departments. As most funds are unable to absorb the necessary annual increases in these charges, the Equipment Maintenance Fund remains significantly underfunded and will most likely experience a deficit this year due to the high fuel charges and number of vehicles requiring repair.
- The reserves in the **Street Sweeping Fund** will be nearly depleted this fiscal year due to the costs of the stormwater program. If fees are not increased in the future, the General Fund will be required to fund future stormwater program costs.

Staffing Changes

In an effort to increase public safety efforts in the community, four new Police Officer positions have been added this year at a cost of \$433,746. Two positions will assist with the City's drug enforcement efforts and will be funded from the Asset Seizure Fund. The other two are School Resource Officers and will be funded by a federal grant in the Police Grants Fund.

Two vacant positions in the Community Development Department are not funded this year – the Assistant Director and the Economic Development Specialist. These were two of four new positions created in the 2006-2007 budget but never filled. These will be brought back to the City Council for consideration along with a comprehensive economic development plan later in the year. The Department will concentrate on filling the remaining two positions (Economic Development Manager and Sr. Economic Development Specialist) and reprogram the savings of \$210,263 to economic development projects.

Other changes/reclassifications include:

- Reclassification of one existing vacant Park Custodian position to a Senior Custodian at no net cost. This will eliminate the need to pay extra supervisory pay for weekends and holidays.
- Establishment of a part-time Swim Instructor classification for the reclassification of some Lifeguard positions that provide swim instruction at an additional cost of \$1.47/hour for each. This is recommended to provide adequate and qualified staffing for those positions that require extra certification for instructing swim classes.
- Conversion of one part-time (50%) Recreation Coordinator position with benefits to a full-time position at a cost of \$21,287 to the General Fund. To better utilize positions with benefits, the additional hours to this vacant position will support the golf course, as well as other sports activities.

- Conversion of one part-time (75%) Recreation Coordinator position with benefits to a full-time position at a cost of \$14,432 to the Prop A Transit Fund. This position will be filled at a clerical level to support the transportation activities.
- Reclassification of the Neighborhood Services Specialist/Inspector to Housing and Grants Analyst at a cost of \$793 to the Housing and CDBG Funds. This will facilitate the transfer of an existing employee who has been performing the functions of the Housing and Grants Analyst position for the last year.
- Reclassification of the Senior Personnel Analyst position to a Risk Manager position at a total cost of \$23,668 to the Insurance Fund. Current contract funds will be redirected to a full time position with benefits.
- Reclassification of one Accountant to a Senior Accountant at a cost of \$11,600, of which one-half (\$5,800) will be paid by CDBG funds. This change is recommended to reflect appropriate level for functions performed by the incumbent.
- Reclassification of Senior Account Clerk to Payroll Technician at no cost. This title change is recommended to better reflect nature of job and title more consistent with other public agencies.
- Reclassification of Intermediate Account Clerks to Customer Service Representatives at no cost. This title change is recommended to better reflect nature of job and title more consistent with other public agencies.
- Reclassification of Neighborhood Services Specialists to Housing Specialists at no cost. This title change is recommended to better reflect nature of job and title more consistent with other public agencies.

Overall, these changes in staffing will cost the City a total of \$295,263, of which approximately \$27,087 will be charged to the General Fund.

Equipment Requests

A total of \$1,677,628 in equipment and infrastructure improvements was requested by the Police Department. A total of \$637,443 in equipment has been included in the Asset Seizure budget. The remaining items were not included due to lack of available funds. Staff will evaluate these requests in the coming months to determine if funding sources can be identified and will present recommendations to the Council later this summer.

The Public Works Department requested a lease purchase of two vehicles, a lift van and a lift truck, for maintenance of the street lighting system, traffic signals and facilities. Each vehicle is valued at over \$100,000 to purchase, or could be lease-purchased over five years with payments of \$24,000 annually. These were not included in the budget as the City does not have funding to purchase the items or pay the annual lease payments. Staff will evaluate this request in the coming months to determine what alternatives might be available.

Also requested by Public Works was the purchase of a Jet/Vacuum Truck at a cost of \$325,000 and a 16' enclosed trailer at a cost of \$50,000 for Sewer maintenance and to comply with National Pollutant Discharge Elimination System (NPDES) requirements. The existing vacuum truck does not have the capacity to remove the heavy solid waste from the sewers. The trailer will be used for emergency response for overflows and backups of the system. These items are budgeted in the sewer fund.